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| 3X3 RISK MATRIX | | | | |
| Probability  Likelihood of Occurrence  (Chance) | High |  |  | Immediate action required |
| Medium |  | Urgent action  required |  |
| Low | Monitor |  |  |
|  | Low | Medium | High |
| Severity - number affected by occurrence (CONSEQUENCES) | | | |

Determine level of risk, high, medium or low. Elimate or reduce the risk by control measures

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| Risk Assessment Activity: Location:  Date and Time: | | | | | | | |
| Hazard | Who might be  affected? | Possible effects/ harm | Risk rating  H,M,L | Detail of existing controls | Detail further action required to reduce risk | Who needs to carry out the action and by when? | Revised risk  Rating H,M,L |
| Delete as appropriate Example:  Holes, Leads  etc... | Contactors Event Volun- teers, mem- bers of the public | Injury  Slips, Trips and falls | M | Site inspection ahead of the event and well as before the event starts  Cables and trip hazards to be cov- ered or taped down.  Sufficient lighting across the site to  avoid dark areas. | Safe routes identified around remaining hazards with signage as required.  All incidents and near misses will be reported to and recorded by the event organiser. | Site manager Event manager | L |
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Contact Details for Event Organiser/ Venue Caretaker etc...

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| Hazard | Who might be  affected? | Possible effects/ harm | Risk rating  H,M,L | Detail of existing controls | Detail further action required to reduce risk | Who needs to carry out the action and by when? | Revised risk  Rating  H,M,L |
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| Hazard | Who might be  affected? | Possible effects/ harm | Risk rating  H,M,L | Detail of existing controls | Detail further action required to reduce risk | Who needs to carry out the action and by when? | Revised risk  Rating  H,M,L |
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| Hazard | Who might be  affected? | Possible effects/ harm | Risk rating  H,M,L | Detail of existing controls | Detail further action required to reduce risk | Who needs to carry out the action and by when? | Revised risk  Rating  H,M,L |
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