



**105CW District Officers
Cabinet Meeting
5th February 2023
Online meeting 10.30 am
Minutes**

1. Call to Order

2. Meeting called to order at 10:30 following Zone Chairs Meeting

3. Attendance

DG Rav Sandhu (V), William O'Neill (V), Geoff Bull, Stu Young (V), Jitesh Samani (V), Heather Jeavons (V), Adrian Hutchins, Joy Haffner (V), Ian Haffner (V), David McKirdy (V), Robyn Banks, Paul Murphy (V), Ailsa Young, David Houghton (V), Melissa Murphy (V), Richard Stannard (V), Glyn Williams (V), Jaap de Jonge (V) Keith Wilding (V)

4. Apologies

Andy Pemberton, Christine Moss, Jackie Bate, Susan Wilding, Stewart Sherman-Kahn, Ray Stephens, Charles Williams, Leonie Seymour-Sims, Neil Chisholm, Charles Williams, Tommy Sandhu, Richard Williams

5. November Minutes any Matters Arising

No matters arising not covered elsewhere.

6. Approval of November Minutes

Were carried.

7. Update from Multiple District 105 January Council Meeting

7.1 Insurance

Alcohol MD Officer is looking into this. Only 2 insurance companies came back wanting professional Risk Assessments and every club member DBS checked. Need these before we can go any further so as it stands for now, we are going to continue as it is and still looking into as it and if we can find a company that will include alcohol serving from the clubs into it.

Fireworks – Risk assessments and professionals - Lions can't do the firework display unless properly certified, there must be a Risk assessment, recommended professionals hired to organise displays .

Sleigh – next Christmas there will be a new policy covering the sleigh.

7.2 Youth Contributions £4.00 per member not covering the youth projects. The foundation will put forward a proposal to raise to £6.00 per member. 2013/14 was the last time it went up to £4.00 17,00/18,000 members now MD is down to 10,000 members. This increase is being put forward as a resolution at convention.

7.3 Diabetes/PSA Testing – the NHS do not cover Doctors or Nurses at these clinics.

NHS stipulated that their employees and their Medical Insurance only covers them for NHS work – so will not be wide open to do things outside of their place of employment. If you are contracting into a local health company and they come and do the testing, then they will be covered by their insurance. Any club taking out Medical Malpractice **Diabetes/PSA Testing** will find it very expensive. You can have it either as an Advisory Session with no testing or you must bring in an organisation that have their own private medical staff.

David McKirdy gave an update re risk assessments – they're not worth the paper they're written on. Could have a serious knock on effect with insurance claims being declined, Council has taken on board we need to vastly improve training for H&S so that clubs put forward Risk Assessments that are worth the paper they are written on.

In the interim, DG Team, GLT, District Secretary are trying to do something re Health and Safety between now and when the council can come up with something more professional.

ALL to take note it can be very important because accidents do happen.

7.4 MD Convention 5th – 7th May in Newcastle.

8. Update on District Convention

CW Convention 31st March -2nd April in Meriden with guest 3rd IVP Singh also attending with him PID Sangeeta. The number attending is 62 on Friday and similar on the Saturday. Gala Black Tie on the Friday night, Saturday night Bhangra. A reminder for delegate/alternate forms to be sent in ASAP to CNRO Heather.



**105CW District Officers
Cabinet Meeting
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9. Report back of Zone and Region Chair Reports Meeting

Poorly attended but encouraging and positive reports from the Zone Chairs, particularly in the way clubs and in certain zones work together. Encourage other clubs to work that way.
David McKirdy thanked Zone and Region Chairs for all their hard work.

Requests with Justification

Officer: Jitesh Samani Role: Zone 6 Chair

Membership recruitment drive for Tamworth. Need ideas from Cabinet.

Officer: Nigel Skipper Role: Zone 13 Chair

Zone Chain Needed at events.

Requests noted.

10. Consideration of District Officer Reports

10.A DG Team

Officer: David McKirdy Role: 1st VDG

Decisions Requested (needing a cabinet vote)

Continued support for NSL Project in the Philippines. This matter may be further discussed later during this Cabinet Meeting.

Justification

The LCIF Financial Management requirements in respect to the alterations in the project have not been met, therefore LCIF Grant cannot be received. Options available:

Withdraw total District support and return all funds to NSL Board and other private donors.

Continue with the project minus the financial input from LCIF.

Persevere with trying to obtain the required documentary evidence from the Philippines to back up the LCIF Grant

There was some discussion about the project proceeding with and without the LCIF grant.

The DG having taken advice from a builder, advised that the changes to the original plan represented about 30% of the total build. It was therefore felt that the LCIF grant would not be required based on the original cost less 30% plus an allowance for inflation. This means that the project should be able to be completed within the NSL budget alone and we do not need to use the LCIF grant.

It should be noted that there was discussion whether or not a builder remote from the Philippines could accurately assess the 30% change to costs but on balance it was felt that this assessment was still reasonable.

The LCIF officer did confirm that Ben had advised that even though plans had changed and it was a different building to the original Ben felt the LCIF grant funds would still be needed to complete the project. Ben also advised that if there was a shortfall the Philippines would cover the shortfall. The LCIF officer therefore felt that the project may therefore be cancelled.

The IPDG in the absence of the NSL officer advised that he felt the LCIF grant was a relatively small amount compared to the total and that if there was a shortfall it could be raised from the clubs. The LCIF grant amounted to about £72 per club.

The 2nd VDG advised he had looked back to a previous District NSL project where there was a shortfall and that the clubs were very quick to respond to plug the gap.



**105CW District Officers
Cabinet Meeting
5th February 2023
Online meeting 10.30 am
Minutes**

The DG proposed that the amended project go ahead without funds from LCIF, given the level of changes from the original plan submitted to secure the grant.

Those in favour with the new design going ahead without LCIF funds - 12
Against – 2

This was carried.

Email to Ben to say that the project can go ahead.
LCIF Officer to email to LCIF to say funds are no longer required.
IPDG will add another £250 to the pot.
DG Team reports adopted unanimously with no updates.

10.B Admin Team

Requests with Justification

Joy Haffner Role: Admin Assist /Email Coordinator

Can officers please use the correct template and NOT alter. This will ensure consistency. Reports are now going on the district website.

Can Officers please get their reports in on time, there is still more work to be done after you've sent yours in prior to being sent out.

Heather Jeavons Role: CNRO

To request that Clubs notify details of delegates and alternates by the published date, and that Clubs ensure that all dues are paid to enable full participation in the business of the District Convention.

Bill O'Neill SAA/Events/Lion Tamer - the missing zone chair chains have been sorted and every zone chairperson has a chain. Along with Stu Young will put out a plan to recover chains ready for handover. They cost us more than £130 plus per chain.

Stewart Sherman-Kahn Role: Convention Chair

Decisions Requested (needing a cabinet vote)

That as a District we open a PayPal Account or similar.

Justification

Whilst putting together the first online booking system for District CW convention 2023, I note that we do not seem to have a method for collecting monies online so that members can make a complete booking and the system allows payment to be made. We now have a two-pronged system whereby you can book online for Convention and then you need to follow that up with a BACs payment into the convention account to pay for your meals etc. Therefore can we look to register for a District PayPal or other such payment system so that the complete transaction can take place online, bookings made and payment captured in one go?

Stu Young explained that banks charging for using cheques so looking at alternative methods of payments.

David Houghton commented that sum up charge less than paypal.

Jaap suggested 'Stripe' which he uses in his business. District Treasurer to research

Carried.



**105CW District Officers
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Ray Stephens Role: Health & Safety Officer

Requests with Justification

Once again with respect I ask all Region Chairs to request their Zone Chairs to encourage ALL Clubs to submit a copy of their SMS Statement of Intent. It is important that the original must stay in their Clubs files.

With the District having 92 clubs it will assist me to receive a signed copy from ALL clubs.

Requests for assistance to be noted. District Secretary Andy is in the process of compiling a list of clubs that haven't returned the forms and will email the Region and Zone Chairs for them to take Statement of Intent form to clubs to be signed and sent back to Ray Stephens.

Requests noted.

Admin Team reports adopted unanimously.

10.C Finance Team

CIO Update, 2 clubs very close to submission, one sent off on the 4th February.

Update from the DG NSL Ghana Project that was passed in September 2022 by the NSL Board - We made a payment of £13,179. 92 whether each club pays or not Clubs paying €80 per club doesn't equate to that figure. 2nd VDG Stu suggested to speak to District Treasurer Christine rather than speculate.

Finance Team reports adopted unanimously.

10.D GMT

There were no updates to reports.

Reports of Global Membership Team accepted unanimously.

10.E GST

David Williams Role: Vision Screening

Decision

Find out why it is taking so long to get the go ahead to get this project off the ground.

2nd VDG Stu Young advised he is GST lead for MD and that there is a meeting at the end of February with himself, Phil Nathan and a Doctor in charge of Child and Youth Health from the Dept of Health and Social Care. If this goes well it will be rolled out looking at which clubs and districts have available funds to buy cameras and then which districts will start the training. As this is an MD project it will have consistent training the MD way - due to Health Insurance it will need to be done the MD way.

Reports of Global Service Team accepted unanimously.

10.F GLT

A heads up around the new system coming in from LCI can members go back to clubs and make sure everyone's dob is correct in the system is verified and make sure everyone has an individual email address, email going to council of Governors which will be shared with the district plus a briefing sheet going out. Ideally not attached



105CW District Officers Cabinet Meeting 5th February 2023 Online meeting 10.30 am Minutes

to their office. Training will be put together hopefully for MD Convention but will also be running via Zoom which will be open for everyone.
Reports of GLT accepted unanimously.

10.G Youth

Change of Roar Officer Denise Harrison from Chepstow and Caldicott has now taken over.
Reports of Youth Team were accepted unanimously.

10.H Communications Team

Melissa liaising with Jan Watson re Competition and who has the best Facebook page.
Joy in contact with Jan Watson re Website Competition.

Requests with Justification

Joy Haffner Role: Webmistress

Can Zone Chairs please check <https://lions105cw.org.uk/lionsclubs/> and confirm where clubs in their zone meet. Letting me know of any amendments. I have been notified of two that were incorrect and there may be others.

Pat Comer Role: News Editor

Can Zone Chairs please encourage clubs to send articles into news@lions105cw.org.uk Let other clubs know what they're doing – may give ideas to other clubs.

Can officers please remember that there is a cut-off date for the newsletter for a reason.

Requests for assistance to be noted.

Reports of Communications Team accepted unanimously.

10.I International

Officer: Ian Gott Role: Twinning/International

Decisions Requested (needing a cabinet vote)

We go back to the original plan and invite the District Governor and the International Officer. Travel funding will be for one vehicle only.

Justification

Last year the twinning visit to our convention was limited to the DG only. As Pascale (last year's DG) speaks good English, Jaap decided to change the previous designated visitors to just one. As invitations had been sent this caused some bad feelings from both sides

Discussions

It was outlined that in Germany members dues pay for their officers to go anywhere – not sure if this is the case in France.

CNRO Heather Jeavons stated it was a decision to be taken with a wider group not just cabinet officers and a resolution to convention would have been useful.

Ian Gott clarified it was the rooms and food only not travel.



105CW District Officers Cabinet Meeting 5th February 2023 Online meeting 10.30 am Minutes

Stu Young, needs to be a discussion at convention next year but we need to discuss about what's happening this convention.

1st VDG if required we should accommodate an English speaking officer.

2nd VDG made an interim proposal agreeing to fund for International Officer as the DG doesn't speak good English and that we ask 105CW International Officer to be draft a proposal to go to convention.

Keith Wilding 2nd Stu's proposal.

11 in favour

Carried

Ian Gott was asked if he would draft a proposal - Stu Young said he would a draft a proposal from Cabinet.

Requests with Justification

I am still not clear on what the twinning officer is supposed to do and who is the International officer? This person should be in regular contact with the MD International officer, particularly with regard to UN day.

Updates only or explanation of decisions requested.

11. AOB

There was no AOB submitted.

Richard Stannard asked about Spectacles and Hearing Aids to convention.

Clarified after Cabinet and email sent out by postmaster Joy.

12. Date and Type of future meetings

Face to Face at Convention 2nd April 2023 after Breakfast

DG decision Sunday morning Room and timing details to be circulated.

13. DG Closing Remarks

Thanked everyone for attendance and contributions.

14. SAA Closing Remarks and closed the meeting at 11:58